
Bid Title:	City of Northlake – East Fullerton Avenue Resurfacing Project Request for Qualifications (RFQ)
Category:	Construction Observation Services
Status:	Open
Bid Recipient:	Jeffrey T. Sherwin, Mayor

Description:

**City of Northlake – East Fullerton Avenue Resurfacing Project
REQUEST FOR QUALIFICATION (RFQ) – PHASE III ENGINEERING**

The City of Northlake (hereinafter City) is seeking Phase III Engineering Services for the East Fullerton Avenue Resurfacing Project. This construction phase of the project is funded through the federal Surface Transportation Program (STP); therefore, all work must be done in accordance with STP guidelines.

The Consulting Engineer shall perform and carry out, in a professional and satisfactory manner, the necessary services required to complete the requirements included in the project. The City shall provide a qualified Liaison Engineer to assist the Consultant in City interpretations. The services to be provided related to this Request for Qualifications (RFQ) are described in the Minimum Scope of Services section of this RFQ. All work must adhere to City and Illinois Department of Transportation (IDOT) standards as required.

The Consulting Engineer shall have successfully completed a minimum of three projects of the same type and size to the East Fullerton Avenue Resurfacing Project. The proposed Project Manager shall have a minimum of five years of experience in Phase III Engineering on IDOT Bureau of Local Roads and Streets (BLRS) projects. A list of these projects and the IDOT BLRS contact and local agency contact for the project should be provided.

The project will include the resurfacing of East Fullerton Avenue (Key Route 1381) from North Wolf Road (Key Route 2690) to Geneva Avenue (Corporate Limits) (4,000 LF, 0.75 miles). Resurfacing will include the removal of 3½ inches of asphalt and replacement with 1½ inches of Hot-Mix Asphalt Surface Course and 2¼ inches of Hot-Mix Asphalt Binder Course along with Area Reflective Crack Control, asphalt pavement patching, removal and replacement as necessary of curb and gutter, sidewalks and driveways, construction of detectable warnings (ADA accessibility), structure adjustments and reconstructions, removal and replacement of traffic signal detector loops, sodding and restoration, and pavement striping.

The schedule on this project is critical and a team with the experience and relationship with IDOT staff to complete the design in a timely manner is key. The project is currently scheduled for a June 11, 2021 letting.

Minimum Scope of Services

- The selected Consultant must be familiar with the submittal requirements of IDOT BLRS.
- Familiar with IDOT Documentation
- The Consultant shall include any necessary review of submittals.

Proposal Deliverables

- Submittals shall include: The names and resumes of the proposed key personnel assigned to the project
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- A list of a minimum of three IDOT Bureau of Local Roads and Streets projects on which the proposed project manager has successfully managed similar Phase III Engineering projects.
- Include a minimum of three references from other agencies for which the proposed project manager has successfully managed similar projects.
- A list of sub-consultants, if any, who will be used on this project.
- A detailed statement of project understanding describing the scope of the project and items that may require special attention or detail.
- **No fees shall be submitted at this time.**

Review and scoring of the submittals will be based on the following:

- Technical Approach – 30%
- Similar Project Experience – 20%
- Project Team/Staff Capabilities – 20%
- Overall Completeness of Submittal – 15%
- Work Load 15%

Proposal Due Date

The City is requesting three paper copies and one electronic copy in PDF format on a flash drive of the Proposal be submitted no later Wednesday, January 27, 2021 at 10:00 AM. Based upon review of the Proposals, a fee proposal will be request from selected consultant. The Proposal should be directed to the attention of Jeffrey T. Sherwin, Mayor.

Proposal Evaluation

Proposals will be evaluated on the following criteria:

- Experiences and capability of the proposed project team
- Proposed project understanding and approach, and scope of services to be provided

If you have any questions regarding this project, please contact Jeffrey T. Sherwin, Mayor at 708-343-8700 or northlakemayor@comcast.net.