



COMPLAINTS AGAINST POLICE PERSONNEL

POLICY

A complaint may be made by anyone. It is the policy of the Northlake Police Department to investigate all complaints, including anonymous complaints, of alleged employee misconduct and to equitably determine the validity of those allegations and to impose any disciplinary actions that may be justified in a timely and consistent manner. If the complainant is under the age of 18, we request that the complainant be accompanied by a parent or legal guardian when filing the complaint.

Citizen Complaint packages shall be available at the Police Department and shall be issued to every person who wishes to register a complaint against an employee. Citizen Complaint packages shall be printed in both English and Spanish. Information shall be posted in both English and Spanish in the public area of the Police Department explaining the procedure followed in registering a complaint. This information will also be available on the City website.

If the complainant registers the complaint by phone or in person when not in the station, the shift supervisor shall attempt to obtain the complainant's address and telephone number and complete the Supervisor's Citizen Complaint Report and forward it to the Chief of Police by the end of the shift. The Deputy Chief shall receive a copy in the Police Chief's absence. The same procedure shall be followed on anonymous complaints.

COMPLAINT RESULT CRITERIA

The results of a citizen complaint are classified in one of six categories:

1. **Sustained:** The investigation disclosed sufficient evidence to clearly prove the allegation made in the complaint.
2. **Not Sustained:** The investigation failed to disclose sufficient evidence to clearly prove or disprove the allegation made in the complaint.

3. **Exonerated:** The act or acts, which provided the basis for the allegation or complaint, occurred; however, the investigation revealed they were justified, lawful, and proper
4. **Unfounded:** The investigation conclusively proved that the act or acts complained of did not occur, or the member named in the allegation was not involved in the act or acts, which may have occurred.
5. **Complaint Withdrawn:** The complainant affirmatively indicates the desire to withdraw their complaint.
6. **Determination Suspended:** The complainant failed to cooperate and/or disclose requested information needed to further the investigation to conclusion.

COMPLAINT SUMMARY FOR 2020 YTD

January 0
 February 0
 March 0
 April 0
 May 2
 June 0

Complaints Filed	Findings
2	1 Sustained 1 Exonerated

May 2020

- #1** **Nature of Complaint** - Subject filed a written complaint concerning a police officer's driving practices in a school zone.
Findings: *Sustained*, Officer received corrective disciplinary action.
- #2** **Nature of Complaint** - Subject filed a verbal complaint concerning an alleged injury caused by a police officer after a vehicular pursuit arrest.
Findings: *Exonerated*, a minor injury occurred during an arrest that was found to be accidental.